

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING  
WEDNESDAY, AUGUST 17, 2016**

A Board of Education work session and meeting was called to order at 5:00 p.m. by President, Ethan G. Day, in the Gymnasium, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Ethan G. Day, President  
Mr. Brian Milk, Vice-President  
Mr. Timothy Crumb  
Mrs. Karen Hendershott  
Mrs. Tammie McCauley  
Mr. Scott Youngs  
Mr. Seth Barrows

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gordon Daniels, Interim Superintendent  
Mr. Mark Rubitski, Business Manager  
Mr. James Walters, High School Principal  
Mr. Timothy Calice, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal  
Mrs. Shelly Richards, Primary School Principal  
Mrs. Sarah Wiggins, Director of Special Programs  
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

**WORK SESSION:  
SUPERINTENDENT  
SEARCH**

- President Day welcomed Gray Stevens, Chief Operating Officer of DCMO BOCES who is coordinating the district's Superintendent search. He also commented that the work session is open to the public under New York State's Open Meetings Law and that members of the public are welcome to observe; however, participation is limited to board members, Mr. Stevens, and Mr. Daniels. It is the board's responsibility to make decisions that are best for the entire district, and not to favor specific groups or constituents who may be in attendance at a given meeting. President Day further remarked that this is always true, though the important task at hand makes it worthwhile to restate.
- The board agreed to create five interview committees: Community, Students, Administrative/Supervisor, Support Staff, and Teaching Faculty. President Day will issue a memo to the heads of each group requesting that they put forward members of their unit to serve on their respective committee. Interest for the community committee and student committee will likely be solicited online. Donna Utter, District Clerk, will collect the names of the nominees and the board will formally appoint these individuals at the September 21<sup>st</sup> board meeting.
- The board confirmed October 13<sup>th</sup> as the date of the committee training session. Procedures for the first round interviews were discussed and Mr. Stevens provided board members with boilerplate questions to work from in crafting original questions. President Day will serve as coordinator during the interviews. The board will likely choose 4 to 6 candidates for this round.
- Mr. Stevens recommended that the board select final candidates immediately following the first round interviews. The board should

**WORK SESSION CONT'D.**

- then meet again to develop new questions. The final interview daily schedule from the 2009 superintendent search will be followed closely for the current search. In a day long process, the committees will begin meeting with the candidate at 9:00 a.m.
- The board determined that the day will conclude with dinner in the private dining room at The Sherwood Hotel. Following dinner, the candidate's spouse or significant other—if in attendance—will be excused before the board begins a final line of questioning.
- President Day asked that each board member have their first round questions prepared in advance of the meetings on September 7<sup>th</sup> and 8<sup>th</sup> so the final question list can be completed at that time.

**EXECUTIVE SESSION**

- Motion made by Crumb, seconded by McCauley, to adjourn to Executive Session for the following at 5:43 p.m.:
    - To discuss the employment histories and professional qualifications of particular candidates under consideration for the position of Superintendent of Schools.
    - To review special education placements for particular students and to consider them for approval.
    - To discuss the collective bargaining negotiations involving the Greene Typist group.
    - To discuss the collective bargaining negotiations involving the Greene Educational Aides Association.
    - To discuss the collective bargaining negotiations involving the Bus Drivers' group.
    - To discuss the collective negotiations involving the Facilities and Grounds group.
- Yes-7, No-0

**ADJOURN EXECUTIVE SESSION**

- Motion made by Milk, seconded by McCauley, to adjourn Executive Session at 6:15 p.m.
- Yes-7, No-0

**RECONVENE**

- President Day reconvened the meeting 6:30 p.m.

**ADD/DELETIONS  
TO AGENDA**

- EDUCATION & PERSONNEL
- Add: 1. Contract Approval
- Facilities and Grounds group
- Bus Drivers' group
- Add: 4. Appointments
- Coaching:
  - Modified Football Coach – Joe Aston
  - Modified Football Asst. Coach – Jacob Carle
- School Guidance Counselor – Karen Alunni
- Add: 8. Additional Discussion Items
  - Comptroller Audit Corrective Action Plan
- Add: After Public Comment
- New 3. Creation of two additional Board meetings

**SPECIAL EDUCATION  
PLACEMENTS**

- Upon the recommendation of the Committee on Special Education, a motion was made by Crumb, seconded by Milk, to approve the following placement(s):  
#710123446; #710022416; #710022813; #710123432;  
#710023467; #710022406.
- Yes-7, No-0

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- Motion made by Milk, seconded by Hendershott, to approve the minutes for the reorganization and regular meeting held on August 3, 2016, as presented.

Yes-7, No-0

**APPROVE MINUTES  
8/3/16**

**CALENDAR**

- August 19 – Fall Sports Parent/Athlete Night – 6:00 p.m. in cafeteria
- August 29 – CCSBA Meeting – Norwich H.S. – 6:00 p.m.
- September 5 – Labor Day Picnic
- September 6 & 7 – Staff In-Service Days
- September 7 – Board of Education Meeting - 6:00 p.m. - Start at 5:00 p.m. for tour of buildings for the Board
- September 8 – First Day for Students
- September 20 – Middle School Open House – 6:30 p.m.
- September 21 – Board of Education Meeting – 6:00 p.m.
- September 22 – Intermediate Open House – 6:30 p.m.
- September 26-28 – Superintendent Search Interviews, First Round
- September 27 – High School Open House – 6:30 p.m.
- September 29 – Primary School Open House – 6:30 p.m.

- None.

**PUBLIC COMMENT:**

- Motion made by Crumb, seconded by Youngs, to schedule two additional Board meetings for: August 30, 2016 and September 8, 2016, with both meetings starting at 6:00 p.m.

Yes-7, No-0

**ADDITIONAL BOARD  
MEETING DATES**

- None.

**REPORTS:**

- Employee Committee did meet today to review the various employee groups' contracts and provided an update to the Board.

**BOARD COMMITTEE  
REPORTS:**

- None.

**TRANSPORTATION:**

**EDUCATION & PERSONNEL:**

- **The Superintendent of Schools recommends the following Board action:**

- Motion made by Crumb, seconded by Youngs, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Greene Typist Group and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2015 through June 30, 2018, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.

Yes-7, No-0

**CONTRACT  
APPROVAL(S):  
GREENE TYPIST  
GROUP**

- Motion made by McCauley, seconded by Crumb, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Greene Educational Aide Association and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2015 through June 30, 2018, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.

Yes-6, No-0, Abstention-1 (Milk)

**GREENE  
EDUCATIONAL AIDE  
ASSOCIATION**

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**BUS DRIVERS' GROUP**

- Motion made by Hendershott, seconded by Milk, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Bus Drivers' Group and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2014 through June 30, 2018, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.  
Yes-7, No-0

**FACILITIES AND  
GROUNDS GROUP**

- Motion made by Crumb, seconded by Milk, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Facilities and Grounds Group and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2015 through June 30, 2018, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.  
Yes-7, No-0

**SUBSTITUTE ROSTER  
FOR 2016-2017**

- Motion made by Youngs, seconded by Hendershott, to approve the Substitute Roster for the 2016-2017 school year as presented.  
Yes-7, No-0

**RESIGNATION(S):  
AMY EGGLESTON-  
SPECIAL ED. TEACHER**

- Motion made by Milk, seconded by Crumb, to accept the resignation of Amy Eggleston, Special Education Teacher, effective August 31, 2016 with regret and appreciation.  
Yes-7, No-0

**EMILY JORDAN -  
SCHOOL  
PSYCHOLOGIST**

- Motion made by Milk, seconded by Crumb, to accept the resignation of Emily Jordan, School Psychologist, effective August 31, 2016 with regret and appreciation.  
Yes-7, No-0

**KATHY REID -  
ENGLISH TEACHER**

- Motion made by Milk, seconded by Crumb, to accept the resignation of Kathy Reid, English Teacher, effective August 31, 2016 with regret and appreciation.  
Yes-7, No-0

**ANDREW BARANYK -  
BUS DRIVER**

- Motion made by Milk, seconded by Crumb, to accept the resignation to retire of Andrew Baranyk, Bus Driver, effective September 1, 2016.  
Yes-7, No-0

**APPOINTMENTS:  
GREENE INTER-  
MUNICIPAL PARKS  
COMMISSION –  
JESSE FENDRYK**

- Motion made by McCauley, seconded by Youngs, to appoint Jesse Fendryk, as a board member on the Intermunicipal Parks Commission Board.  
Yes-7, No-0

**CAFETERIA WORKER-  
WENDY STOQUERT**

- Motion made by McCauley, seconded by Youngs, to appoint Wendy Stoquert as a Cafeteria Worker, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

**TEACHER AIDE-  
JESSICA ANDERSON**

- Motion made by McCauley, seconded by Youngs, to appoint Jessica Anderson as a Teacher Aide, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

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- Motion made by Youngs, seconded by Milk, to appoint Marjorie Mead as a Bus Monitor, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

**BUS MONITOR-  
MARJORIE MEAD**

- Motion made by Youngs, seconded by Milk, to appoint David Pollock as a Bus Monitor, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

**BUS MONITOR-  
DAVID POLLOCK**

- Motion made by Youngs, seconded by Milk, to appoint Kenneth Lobdell as a Bus Driver, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

**BUS DRIVER-  
KENNETH LOBDELL**

- Motion made by Youngs, seconded by Milk, to appoint Clifford Jones as a Bus Driver, effective September 6, 2016 for a one-year probationary period ending September 5, 2017.  
Yes-7, No-0

**BUS DRIVER-  
CLIFFORD JONES**

- Motion made by Youngs, seconded by Crumb, to appoint the following coach for the Fall 2016 season:
  - Girls' Modified A Soccer – Jesse Fendryk
  - Field Hockey Unpaid Volunteer – Jennifer Decker
  - Girls' Swimming Unpaid Volunteer – Courtney Karszes
  - Modified Football Coach – Joe Aston
  - Modified Football Assistant Coach – Jacob CarleYes-7, No-0

**COACHING  
ROSTER**

- Motion made by Crumb, seconded by Milk, to appoint Julie Murn to the Substitute Roster as a Substitute Bus Monitor effective September 6, 2016.  
Yes-7, No-0

**SUBSTITUTE ROSTER**

- Upon the recommendation of the Superintendent, and on motion of Youngs, seconded by Crumb, the following probationary appointment is hereby made:

Name of Appointee:	Karen Alunni
Tenure Area:	School Counselor
Date of Commencement of Probationary Service:	September 1, 2016
Expiration Date of Appointment:	*June 30, 2019
Certification Status:	School Counselor - Permanent

Yes-6, No-0

**KAREN ALUNNI-  
SCHOOL GUIDANCE  
COUNSELOR**

*\*Three Year Probationary Appointments – This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*

- Motion made by Hendershott, seconded by Milk, to appoint Shelbe Furman as a part-time (.6 FTE) Family and Consumer Science Teacher, effective September 1, 2016.  
Yes-7, No-0

**SHELBE FURMAN  
FAMILY &  
CONSUMER  
SCIENCE TCHR.**

- Motion made by Youngs, seconded by Milk, to approve the 2016-2017 tax warrant in the amount of \$6,690,500. A Summary of the Tax Roll is attached here to as Exhibit "A".  
Yes-7, No-0

**ADDITIONAL  
DISCUSSION ITEMS**

- **Comptroller's Audit Corrective Action Plans** – President Day stated that the findings/recommendations of the three audits – Financial, Student Activity Accounts, and Global Student Activity Accounts need to be reviewed. The Audit Committee will review them for any further action that may be required by the Board.

**REVIEW BOARD  
OUTSTANDING ACTION LIST**

<b>Directed Date:</b>	<b>Task:</b>	<b>Responsibility Of:</b>	<b>Report Back:</b>
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
3/16/2016	Athletic Report Review	BOE and Superintendent	Sept. 21, 2016
5/4/2016	District Safety Plan	BOE and Superintendent	July 20, 2016
6/15/2016	Comptroller Audit CAP	BOE and Superintendent	Sept. 21, 2016
7/6/2016	Annual Appointments Review	BOE and Superintendent	Mar. 15, 2017

\*Change Comptroller Audit CAP and District Safety Plan Report Back dates to September 21, 2016.

**SUPERINTENDENT'S  
REPORT**

- **Interim Superintendent, Gordon Daniels, reported on the following:**

1. **Contracts**– Has been busy working on settling all the outstanding contracts. Everyone involved has been cooperative.
2. **Mentors** – Interim Superintendent Daniels requested the Board's permission to set up mentors for staff members who have been reassigned to new positions as well as new hires. The cost to the district will be approximately \$10,000 - \$12,000, but is money well spent. The Board was in approval of providing mentors.

**PUBLIC COMMENT:  
BETH DANIELS**

- Beth Daniels as a community member and teacher for 36 years, expressed concern and requested that the Board look into why a number of staff members are leaving.

**SUE PROSCIA**

- Sue Proscia, Bus Driver, stated that she is excited for the start of the new school year. She requested that a handbook be prepared for the bus drivers that everyone is aware of expectations and following the same procedures. She also thanked the Board for approving the Bus Drivers' contract.

**EXECUTIVE SESSION**

- Motion made by Milk, seconded by Hendershott, to adjourn to Executive Session for the following at 7:00 p.m.:

- To discuss a matter leading to the discipline of a particular person.
- To discuss a matter leading to the employment of a particular person in the area of transportation.

Yes-7, No-0

**ADJOURN EXECUTIVE  
SESSION**

- Motion made by Youngs, seconded by Milk, to adjourn Executive Session at 7:54 p.m.  
Yes-7, No-0

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- President Day reconvened the meeting at 7:54 p.m.
  - Motion made by Youngs, seconded by Crumb, to adjourn the meeting at 7:55 p.m.
- Yes-7, No-0

**RECONVENE**

**ADJOURNMENT**

Respectfully submitted,

Donna Marie Utter  
District Clerk